

### **Town of Lisbon Caucus – January 17, 2019 – 6:30pm – Town of Lisbon Hall**

The caucus was opened by Town Chairman, Bill Pfaff. Irma McDonough was appointed as caucus chairwoman. Electors present were Bill Pfaff, Kevin Klinker, Kevin Wetley, Andrea Hawkins, Joe & Irma McDonough. The electors voted to take nominations from the floor. Nominations were opened for Town Chairman. Motion by Hawkins, second by Wetley to nominate Bill Pfaff for Town Chairman. There were no other nominations. Nominations for Town Chairman were closed. Nominations were opened for two Town Supervisors. Motion by Pfaff, second by Hawkins to nominate Kevin Klinker & Kevin Wetley as Town Supervisors. There were no other nominations. Nominations for Town Supervisors were closed. Nominations were opened for Town Clerk/Treasurer. Motion by Pfaff, second by Wetley to nominate Andrea Hawkins for Town Clerk/Treasurer. There were no other nominations. Nominations for Town Clerk/Treasurer were closed. The Town Caucus was adjourned 6:33pm. Notice of Nomination was given to Bill Pfaff, Kevin Klinker, Kevin Wetley & Andrea Hawkins. Receipt of Notice of Nomination, Declaration of Candidacy and Campaign Registration Statements were completed and returned.

### **Town Board Meeting – January 17, 2019 – Following the Town Caucus – Town of Lisbon Hall**

**Call to Order** - The meeting was called to order by Chairman, Bill Pfaff. Also present were, Kevin Klinker, Kevin Wetley, Jeff Johnson, Lynn Willard, Joe & Irma McDonough & clerk, Andrea Hawkins.

**Verification of public notice** – The meeting was properly posted on January 16, 2019.

**Minutes** – Motion by Pfaff, second by Wetley to accept the minutes as read. Motion carried.

**Public Comment** – Joe & Irma McDonough said that they would like to build a shed on the property across from their current home. This is located on a private road so they were asking what the setbacks would need to be. Pfaff explained that under his understanding that the front setback would not apply to Hamm Circle because it was a private road. Pfaff will review email from Curran regarding the situation and he told the McDonough's that he would get back to them soon with a definite answer.

**Zoning Report** – No permits issued.

**Road Report** – Hall's Tree Service topped the trees on Duncan Rd and the stumps will be removed once the frost is out. The right-of-way was cleared on Ceylon Rd from the landfill to the last house before Duckworth Rd. **Discuss what roads will be reconditioned** – Duncan road will be finished with the TRIP. McEwen and 42<sup>nd</sup> will also be done. Johnson will line up any ditching that needs to be done.

**Chairman's report** – Plans will be needed for the new town shop. There will be further discussion at the February meeting to decide who will be doing the plans.

**Discuss/change pay rate for Holiday hours for road patrolman/road workers** – Motion by Pfaff, second by Wetley to approve time and a half for the following holidays – Thanksgiving, Christmas & New Years for the hours of 5pm on the eve of the holiday thru 5pm on the holiday.

**Mobile Home Park License** – Application has still not been received from Pearce's Mobile Home Estates.

**Hwy aid – matching funds** – Motion by Pfaff, second by Klinker to sign the Juneau County Hwy Matching funds petition. Motion carried.

**Sign employee contract agreements** – signed by Pfaff.

**Clerk's report** – Hawkins was contacted by Gerke and they have corrected their error on our account and it is now at a zero balance. December bank statements and cash account balances as per general ledger were reviewed by the Board. Budget comparisons were made. Motion by Wetley, second by Klinker to sign checks 6454-6475 as per disbursement journal. Motion carried.

**Adjourn** – Motion by Kliner, second by Wetley to adjourn meeting. Meeting adjourned.  
7:50pm